



2021 HOLIDAY SCHEDULE

Aldersbridge Communities observes the following 10 holidays during the year:

New Year's Day	Friday, January 01, 2021
Martin Luther King Day	Monday, January 18, 2021
President's Day	Monday, February 15, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Sunday, July 4, 2021
Independence Day	Monday, July 5, 2021 Admin/Office staff only
Labor Day	Monday, September 06, 2021
Columbus Day	Monday, October 11, 2021
Veteran's Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Christmas Day	Saturday, December 25, 2021
Christmas Day	Friday, December 24, 2021 Admin/Office staff only

The Holiday period begins at 11:00 PM on the eve of the Holiday and ends at 11:00 PM on the Holiday. In order to be eligible for Holiday pay, full-time regular and part-time employees must work all scheduled hours on his/her scheduled days before and after the Holiday as well as on the Holiday. *Scheduled* hours include those that are "picked up" *voluntarily* by employees and posted on the schedule within 48 hours of the Holiday. Eligible employees who are not scheduled and do not work on the Holiday will be paid for the Holiday. Employees who are not scheduled but come in to work on the Holiday will be paid in accordance with payroll policies. Most departments require employees to work every other holiday. Check with your supervisor to determine your department's requirements.